

**Capital Area Human Services District Board Meeting
Monday, June 1, 2015**

Directors Present: Gary Spillman, Chair, Kay Andrews, Vice Chair, Laverne Aguillard, Rev. Louis Askins, Amy Betts, Christy Burnett, Dana Carpenter, Ph.D., Kathy D’Albor, Denise Dugas, Gail Hurst, Becky Katz, Vickie King, and Sandi Record

Directors Absent: Gerri Hobdy, Stephanie Manson, Kristen Saucier and Barbara Wilson

CAHSD Executive Staff Member(s) Present: Carol Nacoste, Deputy Director

CAHSD Executive Staff Member(s) Absent: Jan Kasofsky, PhD, Executive Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the June 1, 2015 Consent Agenda and Approval of the Minutes for May 4, 2015.	Gary Spillman	Mr. Spillman called the meeting to order at approximately 3:00 p.m. Christy Burnett made a motion to approve the June 1, 2015 Consent Agenda and the minutes of May 4, 2015. Amy Betts seconded the motion. Mr. Spillman stated that Dr. Kasofsky would not attend the meeting due to illness. Carol Nacoste will assist in providing Executive Director reports in the absence of Dr. Kasofsky.	There were no objections and the motion passed.
Communications	Carol Nacoste Mr. Spillman	<ul style="list-style-type: none"> • The members were provided articles related to the media coverage on the Recovery & Empowerment Center. There was some discussion regarding the need for blended funding from parish, state government and private sector and the need for all to work together. Dr. Kasofsky is working diligently on this project. 	
Legislative Fiscal Auditor’s Report	Mr. Spillman	<ul style="list-style-type: none"> • There were no findings on the audit conducted for the period July 01, 2014 through May 2015. A copy of CAHSD’s audit response to Mr. Puperu was provided. • Each CAHSD Board Member will receive a copy of the Legislative Fiscal Auditor’s complete report. 	
Applied Behavior Analysis (ABA) Services Update	Scott Meche, PhD	<ul style="list-style-type: none"> • Dr. Meche, DD Director, provided an update on the ABA Program and also whether CAHSD will remain as an Administrative Unit in the DD Division or solely as a provider. <ul style="list-style-type: none"> ➤ The ABA program at CAHSD began in April 2015 <ul style="list-style-type: none"> ▪ Dr. Jim Levelle, Board Certified Behavior Analyst, is the Director of the program. Three children have been admitted to the program, ages 2-3. Admission is for children ages 2 - 5. Dr. Meche explained the staffing ratio and daily program hours/reimbursement. Line technicians have been hired to work under Dr. Levelle’ supervision and engage in ABA therapy for children with a diagnosis of autism. Currently admission to the program is limited to 6. CAHS is in the process of hiring additional Line Technicians so that more children can be admitted. Response has been excellent. Seeing positive results. 	

		<p>Questions from Board members were answered.</p> <ul style="list-style-type: none"> ➤ Will CAHSD DD Division remain an Administrative Unit or as a provider only. <ul style="list-style-type: none"> ▪ Dr. Kasofsky was informed in the meeting (HSIC) DHH has with all Executive Directors of the LGEs the issue of the agencies having to determine whether they will remain an Administrative Unit or solely a provider. ▪ Dr. Kasofsky and Dr. Meche met with the Assistant Secretary of OCDD about 2 weeks ago. They were told that the LGEs have to make a decision whether to be an Administrative Unit or a provider. CAHSD DD is an Administrative Unit – people come seeking entry into the DD system. We determine a client’s eligibility and if qualified, that opens up DD services to them. OCDD told CAHSD that we must choose to continue with that service or not. If we continue to serve in that capacity, which is what we have historically done, this means that anyone we have previously given a statement of eligibility or a statement of approval for DD services, and anyone we give one to in the future, that individual can no longer receive clinic services from CAHSD other than DD services such as Family Support and Flexible Family Fund. OCDD has said that Medicaid’s decision is that it is a conflict to be both an Administrative Unit and a provider. ▪ CAHSD has the same issue with behavioral health. In the past, CAHSD conducted our own assessments and provided treatment. With managed care for DD clients starting 7/16, we cannot do an assessment for a client that is paid by Medicaid and then provide the services. This is why Medicaid has hired a private assessment company (Pathways) to do assessments for BH. ▪ CAHSD has not made the decision to be a provider or an administrative unit at this time. Dr. Kasofsky is working with LA Medicaid to see if there might be an exception due to the depth of DD and autism treatment providers. 	
<p>Summer School Based Programs</p>	<p>Bethany Sclafani</p>	<ul style="list-style-type: none"> • Bethany Sclafani, School Based Therapy Program Director, provided an overview of the current School Based summer camp activities. An overall calendar of camp dates/activities was distributed as well as specific flyers for each parish. Adventure based counseling techniques are used in the camps and examples were given. • The actual number of students attending by parish will be provided to the Board members. • There is no cost for the camps. 	<p>B. Sclafani will send the attendance numbers to K. Bray.</p>

		<ul style="list-style-type: none"> • Due to lack of interest in camps in Donaldsonville, therapeutic appointments are offered. • Board member questions were answered. 	
EBR Parish Jail SW Contract	Carol Nacoste	<ul style="list-style-type: none"> • Dr. Kasofsky attended the EBR Parish Council meeting last week. The item was passed by the Council and the contract will be renewed. 	
BH Services Collaborative Meeting – 6/18	Mr. Spillman	<ul style="list-style-type: none"> • This item is pended until the August 2015 meeting. 	
Self-Generated Revenue Report	Carol Nacoste Karla Muzik	<ul style="list-style-type: none"> • Karla Muzik, Practice Administrator, and her team have done a good job recouping some of the outstanding revenue. Karla Muzik has been working directly with Magellan and ICANotes to resolve the problem issues. \$70k still needs to be collected for February and March 2015. • Karla Muzik gave an overview of the Self-Generated Revenue report. • Monthly collections should average approximately \$300k per month. • There were no questions. 	
Board Membership Status	Karen Bray	<ul style="list-style-type: none"> • The eight Board members with terms expiring before the end of August 2015 have been provided appointment/renewal forms. To date, 7 forms have been returned. Three Board members representing the following parishes have indicated they wish to discontinue service: East Baton Rouge, West Baton Rouge and West Feliciana. Updated resumes are needed from the members who want to remain on the Board. 	
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Board Policy Review	Mr. Spillman	<p>Board Policy Review by Direct Inspection/Board Business:</p> <ul style="list-style-type: none"> • The Agenda Planning Policy was reviewed. There were no recommendations to revise the policy. Christy Burnett made a motion to accept the policy as written. Vickie King seconded the motion. There were no questions. • Cost of Governance Policy was reviewed. There were no recommendations to revise the policy. Amy Betts made a motion to accept the policy as written. Gail Hurst seconded the motion. There were no questions. • Compensation & Benefits Policy was reviewed. There were no recommendations to revise the policy. Christy Burnett made a motion to accept the policy as written. Gail Hurst seconded the motion. There were no questions. 	<p>There were no objections and the motion passed.</p> <p>There were no objections and the motion passed.</p> <p>There were no objections and the motion passed.</p>
Board member Self Evaluation Form	Mr. Spillman	<ul style="list-style-type: none"> • Board members were reminded to submit their self-evaluation forms. They can be emailed or faxed. 	
Slate of Officers	Mr. Spillman	<ul style="list-style-type: none"> • The Nominating Committee members unanimously presented Gary 	There were no

Presented by the Nominating Committee		Spillman as Chair and Becky Katz as Vice Chair. Kay Andrews made a motion to accept the slate of officers presented. Christy Burnett seconded the motion.	objections and the motion passed.
Next Assignment	Mr. Spillman	<ul style="list-style-type: none"> • There was no policy assignment. Pended for June. Assignment for August 2015 <ul style="list-style-type: none"> ➤ Asset Protection: Becky Katz will review this policy for the August meeting. 	
Community Participation	Mr. Spillman	<ul style="list-style-type: none"> • Christy Burnett stated that everyone was invited to attend a “Red Carpet Rollout” at the Gonzales, LA, Malco Movie Theater sponsored by the Ascension Leadership Association. The focus of the event was to launch a local No More MO JO campaign created by the students at local high schools in a competition to create and film a 30 second commercial. • The four commercials were viewed on the big screen. Donaldsonville High won the competition and their commercial will play at the Malco Theater prior to movies during the summer. • An overview of the prizes received by the participating schools was provided. • The Board members viewed the four commercials and thought all of the students created good commercials. • There was no additional community participation. 	
Next Meeting	Mr. Spillman	There will be no Board meeting in July. The next meeting is August 3, 2015 at CAHSD @ 3:00p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 205.	